



ENTERPRISE RESOURCE PLANNING

WHITE PAPER

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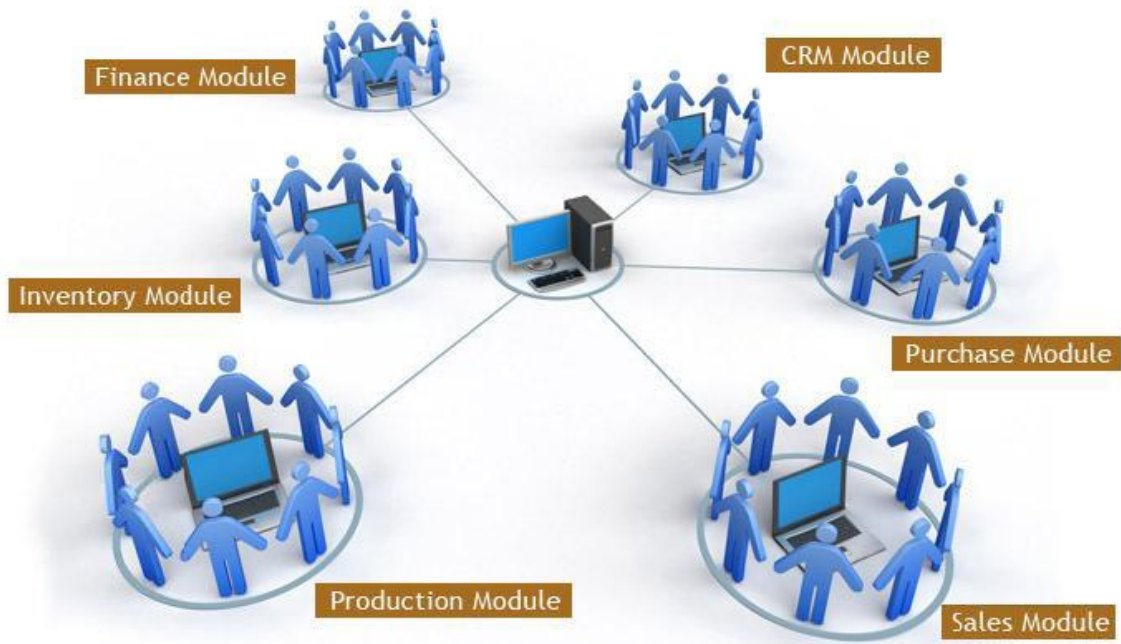
DO YOU KNOW WHAT ERP IS?

ERP is the basic theme of the best 'Management Information System (MIS)' for an entity which helps the strategic management in decision making and to plan to utilize its financial, human, machine & material resources to yield optimum output from them.

Now a day, ERP subjugates the old detached computer systems of accounting, payroll, asset management, procurement, production planning etc. and replaces them with a sole integrated software suite divided into different integrated modules duly supported with a common database to govern the activities of the host entity as a whole.

THE BUSINESS WORTH OF ERP

The core quality of ERP is a shared database that links multiple functions of different business units in an organization. ERP software systems are critical to the business functions, through absolute business process automation. As a consequence, the implementation of an ERP software application can upshot in increased output reduced operating expenses, improved data flow, and best possible performance management. ERP actively works to provide a real time view of the data to the senior management so that they would address critical issues proactively, minimize risks, and improve customer relationship management. Meanwhile, the ERP assists in mitigating the redundant processes that ultimately lowers the cost of operating the businesses.

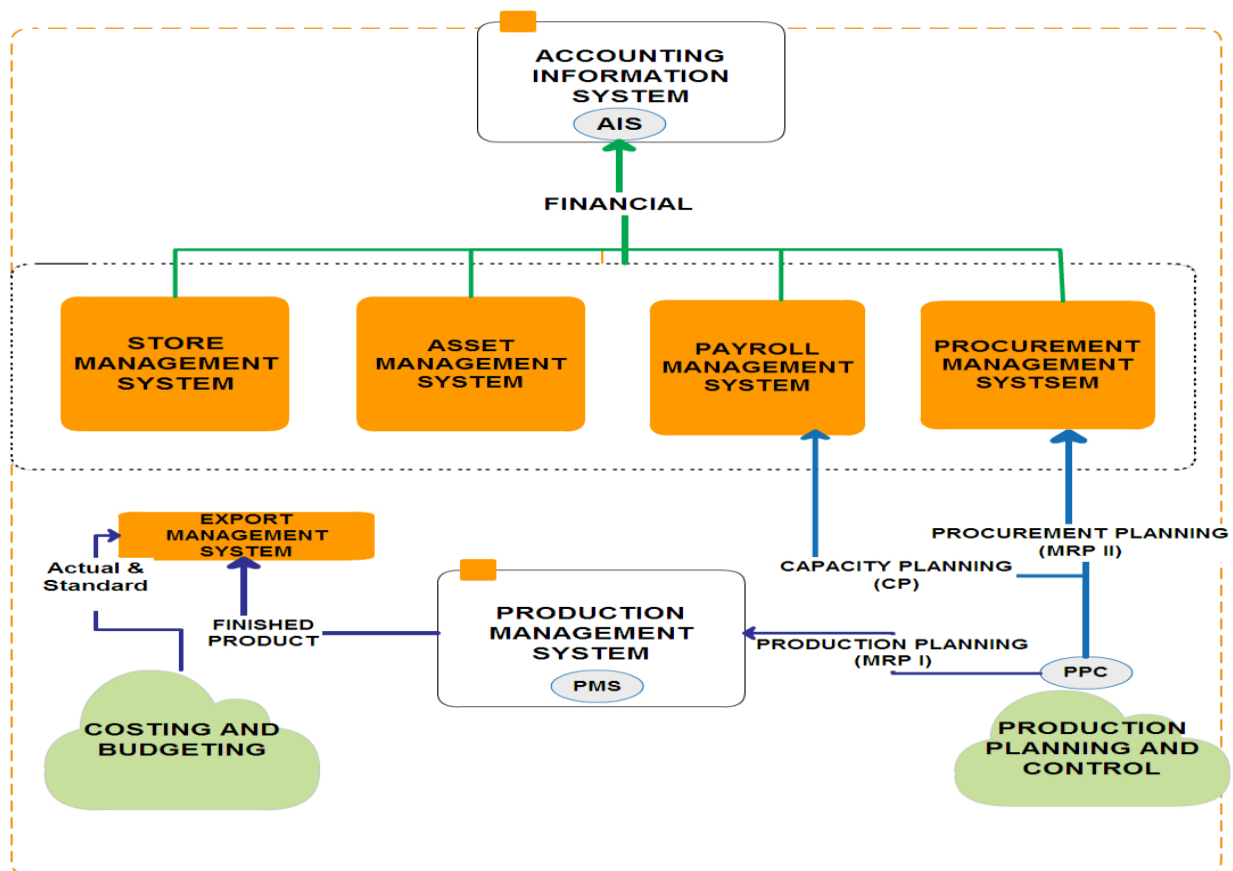


WHY TO CHOOSE CGS FOR ERP IMPLEMENTATION?

CGS knows how to successfully choose and implement the right ERP software for your business. Our 360° service methodology assures you, our insight towards your unique business requirements. This insight when merged with our outstanding talent, innovative processes, powerful creativity, and state, creates exceptional outcomes for you in the form of ERP software.

If you are interested in turning around sagging operations, improving excellent operations, implementing proven business tools and processes for sustainable success, and enriching and enlivening your entire organization via ERP, engage CGS at your company. Our ERP service batch profoundly entertains our ERP clients as a **Complete ERP Package** or as **Modular Version of ERP** offering the following:

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CGS' 8-STEPS IMPLEMENTATION PROCESS:

Corporate General Solutions (Pvt) Limited (CGS) has compiled the working methodology best fit to the organizational culture in the industrial sector at local and international industrial environment. We follow our eight-step implementation process and the activities to assist you in implementing of your ERP and have been proven successful. Although the steps generally follow a chronological sequence, yet some activities will run concurrently.

Business Review:

This step truly begins during our sales process. We speak with you and your users about their requirements and how they currently perform their duties. We identify the current processes and document them in a high level format. This allows us to identify areas of improvement and map efficient processes to the software. This step also provides us with an understanding of your business environment and helps us speak your language.

Project Planning:

This creates the roadmap that is used throughout the implementation. We work with your team to identify the discrete tasks, responsibilities and timelines for your project. We will develop a customized Implementation Plan. You may be provided with periodic progress reports that identify completed, outstanding and late tasks along with other relevant project information. Implementing a system is more than installing the software. We will assist and guide you in configuring each module to obtain the best use of it. In many cases, you will have options available to you, and we will endeavor to explain the pros and cons of each one, so you can make an educated decision. Implementation tasks are covered in detail in the project plan.

Installation, Upgrade and Data Conversion:

We will begin by installing and/or upgrading proposed system's data to the latest version along with the latest service packs. If required, we will develop an efficient and cost-effective strategy to convert existing data into the proposed system. After all of the static data is in the system (parts, customer, vendors, etc.), we will copy it to a test database for use in the pilot testing phase of the project.

Business Process Engineering and Best Practices:

During this phase of the project all of your company's business processes will be documented in detail, then reviewed and re-engineered to get the best results in using the new business system. The current business processes are usually documented and flow charted by the project team with input from the current system users. These processes are then reviewed, updated, and mapped to the new business system by the project team and the BPR implementation consultant. The team members will be responsible for the actual process documentation to reinforce their understanding of the processes. The updated processes form the foundation for the implementation and will become guidelines and work instructions for the end users.

Conference Room Pilot Testing

After the system is initially configured, we and your team will perform the initial pilot test. The pilot test is based on the processes that are developed during the business process engineering, and it serves two functions:

- Test the setup of the system.
- Prove the validity of the re-engineered processes and work instructions.
- Provide additional training for team members by simulating their normal day-to-day activities.

During the pilot test, we perform all of the transactions that your users would perform daily using the re-engineered processes. These transactions will be performed by the appropriate team member. The pilot testing is normally performed about one month before the go-live date.

End-User Classroom Training

This is the formal part of the training that occurs after the conference room pilot. We recommend setting up a small training room at your facility where training can be provided on computers. It is important that users perform exercises as part of the training. This increases information retention.

The following are some examples of key areas that will be addressed during training:

- How to enter transactions, and the different ways they can be entered and posted.
- How to maintain the data that is accumulating in your system.
- How to use inquiries and reports to obtain the information you wish to access.
- How to complete period and year-end procedures in each module.

Go-Live!

During the go-live period we will be onsite to ensure that all requirements have been covered to ensure a smooth transition onto the new business system. It is at this time that all tasks on the project plan have been complete, all users trained, all processes re-engineered, and the final data migration/conversion is performed.

Post Implementation Review and Continuous Improvement

Approximately 60-90 days following your go live process, we will return to your facility to review the results as compared to the goals of the project. A plan for on-going improvement will be discussed and project planning for additional phases of your implementation may be scheduled.