

# *Corporate Profile*



## **Corporate General Solutions Private Limited**

Management & Information Systems Consultants

*Consulting with us, A Gateway to  
Success*

**ENTREPRENEURIAL  
SPIRIT**

**INTEGRITY**

Quality of Being  
Honest

**TENACITY**

We are Persistent  
& Determined

**VIRTUOUS**

We have High  
Moral Standards

**SOLIDARITY**

Commitment is  
Core of Relationship



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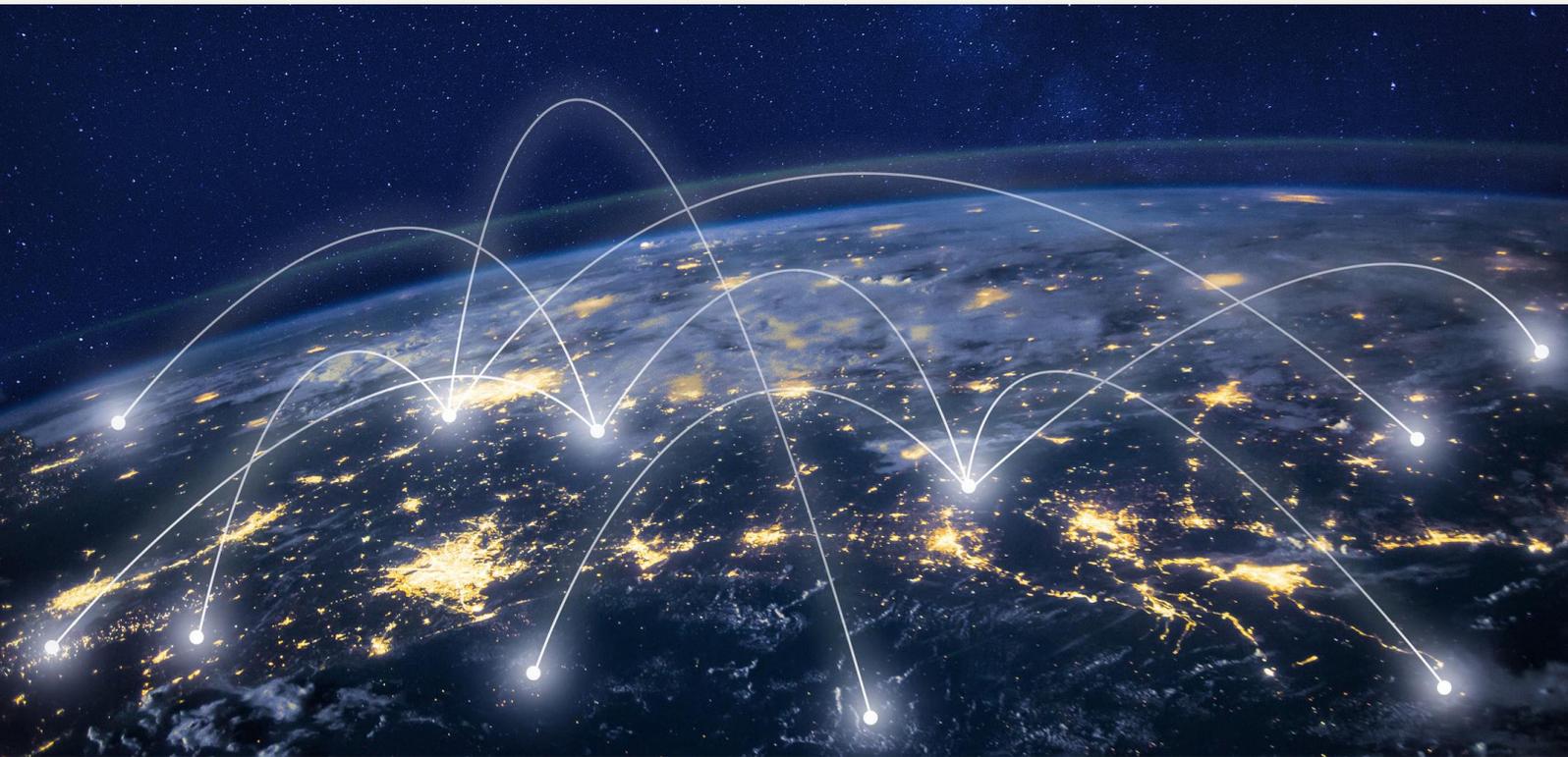
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## INTRODUCTION

Corporate General Solutions (Pvt) Limited is one of the fastest growing Management & Information Systems Consulting Organization. We provide solutions that change the way people work and organizations do business.

The management of CGS appeared in the name of Zahid Jamil Associates (Pvt) Ltd in 1995. Later the management of ZJA was transformed into Corporate General Solutions (Pvt) Ltd, Management & Information Systems Consultants, in 2005.

Since 2005, we are providing most Comprehensive Consulting Services, ERP Solutions, HR Consulting, Capacity Building and Recruitment Services, Training and Development in the field of Business Systems, Strategic Management, Financial Management, Feasibility Studies, Outsourcing, Software Development, Technology Risk Management and Technical Support Services to the organizations across all the industry vertical, for building a progressive and profitable organization by creating a sustainable competitive advantage in the market.

# CLUSTER OF SERVICES

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## CLUSTER OF SERVICES

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### INTERNAL AUDIT & SYSTEM CONTROLS REVIEW

**Internal Audit Services** include review of financial reporting and accounting processes to ensure accuracy and compliance with regulatory requirements, evaluation of internal controls over financial reporting, Review of compliance with laws and regulations, Assessment of risk management processes and control, Identification of opportunities for process improvements and evaluation of governance structures and practice.

**System Controls Review Services** include Evaluation of access controls and security measures for information systems and applications, Review of system configurations and settings to ensure data accuracy and completeness, Assessment of data backup and recovery processes, Evaluation of disaster recovery and business continuity plan, Review of data privacy and security policies and procedures, and Identification of vulnerabilities and risks in the system and Recommending controls to mitigate them.

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### BUSINESS PROCESS RE-ENGINEERING (BPR)

These services include Business Process Analysis, Process Design, Process Optimization, Process Automation, Process Automation, Change Management and Performance Measurement.

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### ENTERPRISE RESOURCE PLANNING (ERP) & ENTERPRISE WISE SYSTEMS (ES)

These services include Implementation & Customization, Training & Support, Integration with other systems and applications, such as CRM software or e-commerce platforms and Consulting for improvement and optimization of operations using the ERP / ES software e.g. Oracle, SAP, Microsoft and Odoo etc

## FINANCIAL ADVISORY

These services include :

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- **Business Plan & Feasibility Study** Development.
- **Financial Modelling** & Forecasting.
- **Scenario Analysis**, using financial models to analyze different scenarios and their potential impact on a business's financial performance,

- **Business Valuation**, using financial models to determine the value of a business, usually for the purposes of a merger, acquisition, or sale.
- **Financial Due Diligence**, with review and analysis of a business's financial performance, usually for the purposes of an acquisition or investment and Capital Raising, with creation of financial models to help businesses raise capital through debt or equity financing.

## ACCOUNTING, BOOKEEPING & PAYROLL SERVICES

These services include :

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- **Financial Accounting** to maintain accurate records of financial transactions and preparing financial statements for the business.
- **Management Accounting** to provide the business with regular financial reports that help with decision-making and strategic planning.

- **Payroll Management** to manage employee payroll, including calculating salaries, taxes, and deductions, and ensuring compliance with labour laws and
- **Training & Implementation** of various Accounting & Payroll Software i.e., QuickBooks, Tally, Sage, Odoo and Zoho Books etc.

## AUDIT & ASSURANCE

These services include

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- **Statutory Audits Assistance** to coordinate with Statutory Auditors for audits to be conducted to ensure that financial statements of a company comply with the relevant accounting standards and regulations,
- **Forensic Audits** to investigate financial fraud, embezzlement, and other financial crimes,

- **Due Diligence** - These audits are conducted when companies are considering mergers, acquisitions, or investments in other companies to assess the financial health of the target company.

## TAXATION ADVISORY

These services include:

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- **Tax Registration** for obtaining tax registration certificates from the relevant tax authorities,
- **Tax Planning** to help businesses and individuals plan their tax strategies to minimize their tax liabilities while ensuring compliance with tax laws and regulations.

- **Tax Compliance** to help businesses and individuals comply with various tax regulations and requirements, including filing tax returns, paying taxes, maintaining records and withholding tax compliance.
- **Sales Tax Compliance** to assist businesses in complying with sales tax requirements, including filing sales tax returns, collecting and remitting sales tax, and maintaining records.
- **Tax Audit Representation** to represent businesses and individuals during tax audits conducted by tax authorities, providing guidance on audit procedures and negotiating with tax authorities.
- **VAT / Corporate Tax** Advisory to UAE Clients.

## IFRS COMPLIANCE ADVISORY

These services include

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- **IFRS Implementation** to help businesses adopt IFRS reporting standards, which involves assessing the impact of the new standards on financial reporting and designing a plan to implement the new requirements.
- **IFRS Training** to provide training to finance and accounting teams to ensure they have the knowledge and skills necessary to comply with IFRS requirements.

- **IFRS Compliance Review** to conduct a comprehensive review of a company's financial statements to ensure they comply with IFRS requirements.
- **IFRS Conversion** to assist companies in converting their financial statements from local GAAP to IFR
- **IFRS Advisory** to provide guidance and advice on complex accounting issues related to IFRS reporting.

## CORPORATE LAWS & SECRETARIAL ADVISORY

These services include :

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- **Company Incorporation Services** which involves advising on the incorporation of new companies in Pakistan, including drafting and filing the necessary documents,
- **Compliance and Regulatory Services** which involves advising on compliance with the various laws and regulations governing corporations in Pakistan, including corporate governance, financial reporting, and shareholder rights,

- **Corporate Restructuring Services** which involves advising on mergers and acquisitions, restructuring, and other corporate transactions.
- **Secretarial Services** which involves maintaining statutory records, filing requirements, and drafting board resolutions.
- **Due Diligence Services** which involves conducting due diligence on potential business partners, vendors, and other third parties.

## CORPORATE GOVERNANCE ENABLEMENT

These services help companies to improve their governance practices and comply with the legal and regulatory requirements related to corporate governance.

These Services include:

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- **Board Evaluation and Assessment**, which involves evaluating the performance of the board of directors and identifying areas for improvement.

- **Compliance Management**, ensuring that the company complies with all relevant laws and regulations related to corporate governance.
- **Risk Management**, involves identifying and managing risks that could impact the company's operations and reputation.
- **Training and Education**, involves providing training and education to the board of directors and senior management on corporate governance best practices.

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## FAMILY CONSTITUTION ADVISORY

**These services include**

- **Developing and Drafting Family Constitution** - To work with the family to develop a comprehensive document that outlines the family's values, mission, governance structure, and decision-making processes.
- **Facilitating Family Meetings** - To provide an opportunity for family members to discuss the constitution and any concerns they may have.
- **Business and Succession Planning** - Developing a business plan, identifying key personnel, and creating a succession plan for the family business.
- **Dispute Resolution** - This service help families resolve these issues in a fair and efficient manner.
- **Education and Training:** To help family members better understand their roles and responsibilities within the family business and financial affairs.

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## HUMAN RESOURCE CONSULTING

**These services include:**

- **Head Hunting, Recruitment and Talent Acquisition** - To help organizations with their recruitment and talent acquisition strategies, including job analysis, sourcing, assessment, and selection.
- **Compensation and Benefits Consulting:** To help organizations design and implement compensation and benefits packages that are competitive and aligned with the organization's goals and culture.
- **Talent Management:** To help organizations with their talent management strategies, including performance management, career development, and succession planning.
- **HR Strategy and Transformation:** To help organizations develop and implement HR strategies that align with the organization's overall business goals and objectives. They can also assist with HR process improvement and transformation initiatives.
- **HR Technology:** To help organizations with the selection and implementation of HR technology solutions, including HR Management Systems (HRMS), Applicant Tracking Systems (ATS), and Performance Management Systems.

## STAFF SECONDMENT SERVICES

These services include:

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- **Recruitment** - Identifying, screening, and recruiting suitable candidates for the secondment.
- **Training** - Providing training and development programs to ensure that the seconded staff is well equipped with the necessary skills to perform their duties.

- **Management** - Managing the day-to-day activities of the seconded staff, including scheduling, performance management, and disciplinary actions.
- **Administration** - Handling all administrative tasks related to the secondment, such as visa processing, payroll, and employee benefits.

## SOFTWARE DEVELOPMENT SERVICES

CGS is providing Software development services implies designing, building, integrating, scaling, and maintaining software that works via intranet or internet. CGS is a full-stack software development company with a wider experience in the field, we deliver highly available, functional, and visually engaging software products and both platform-based and custom web solutions for enterprises.

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## CALL CENTER SERVICES – INBOUDDND / OUTBOUND

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- **Inbound Call Center Services** - Inbound calls are the base for lead generation in all most each type of business
- **Outbound Call Center Services** - Outbound calls are directly linked to B2C and B2B acquisition.

- **Chat Support** - Through live chat support, it is now easy and convenient to stay connected with your customers.

## WEB DEVELOPMENT & WEB MARKETING

### WEB DESIGN & DEVELOPMENT

Our team of website developers provides expert web application development and web design services to our clients CGS offers the following variety of website design and development services including static websites, portfolio websites, CMS websites and E-Commerce Websites.

CGS provides services from responsive website designs to building custom e-commerce and intranet experiences using the latest and proven web technologies. Our other services include Websites Optimization & analysis, Web Security implementations, Web Server Handling and Custom Developments.

### WEB MARKETING – SEO & DMM

The team at CSG provides complete Search Engine Optimization and Digital Marketing services to our clients from link building, analytics, and production of SEO content to running successful media campaigns. Our services of Digital Marketing based upon research about targeted consumer behavior, geographic, and demographic backgrounds and competitors.

## AML / CFT COMPLIANCE SERVICES

These Services include Gap Analysis & Readiness Assessment to Identify gaps in your current sustainability reporting and assess readiness for IFRS S1 and S2, Sustainability Reporting Framework Development aligned with IFRS S1 and S2 requirements, Compliance Support, Develop strategies to communicate sustainability performance to stakeholders, Offer training on IFRS S1 and S2 and best practices for reporting, Assist with integrated and ESG reporting frameworks and Sustainability Reporting Assurance.

## ESG & SUSTAINABILITY ADVISORY

These Services include Gap Analysis & Readiness Assessment to Identify gaps in your current sustainability reporting and assess readiness for IFRS S1 and S2, Sustainability Reporting Framework Development aligned with IFRS S1 and S2 requirements, Compliance Support, Develop strategies to communicate sustainability performance to stakeholders, Offer training on IFRS S1 and S2 and best practices for reporting, Assist with integrated and ESG reporting frameworks and Sustainability Reporting Assurance.

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## UK & Schengen VISA ADVISORY

These services include UK & Schengen Visa Guidance on various visa types, requirements, and application processes, Documents Preparation, Application Submission, Interview Preparation, Follow-up Services, Visa Appeal Services, Immigration Consultancy, Student Visa Services and Business Visa Services.

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## SHARIA AUDIT & ADVIORY

**These services include:**

Advisory for Islamic Banking, Takaful & Islamic Financial Markets Non-Banking Financial Institutions, Modaraba Companies & Corporate Sector, Commercial & Real Estate Sector, Hospitals & Non, Governmental Organizations (NGOs), Religious & Academic Institutions and Halal Food Industry

- **Trainings** for CSAA (Certified Shariah Advisor and Auditor, AAOIFI) Preparation Course, Post Graduate Diploma in Islamic Banking and Takaful, Certified Takaful Professional, Islamic Finance Accountancy Professional, Shariah Advisor Development Program (Corporate Sector), Professional Shariah Compliance Auditor, Wealth Management from a Shariah-Centric Approach, Private Equity & Venture Capital Investments, Ethical Marketing & Advertising, Human Development (Resource) Management, Import and Trade Finance Sukuk Structuring, Professional Zakat Management System, Halal Food & Halal Management System.
- **Adviory for Formation** of Shariah Boards Structuring, Shariah-Compliant Transaction, Shariah Compliance Auditing and Supervision, External Shariah Review Services, Conversion to Shariah-Compliant Financial Institutions, Formation of Shariah-Compliant Institution and Professional Zakat Calculation Services.

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## PERFORMANCE MANAGEMENT SERVICES

Performance Management Service is comprehensive and powerful tool for managing all the components of the Business. By using this, the Management can measure, control, monitor and improve Business Performance. It helps owners and managers to run and manage the business in most efficient and effective manners instead of firefighting every day. This helps in improving Business Performance and overall efficiency and effectiveness of Business significantly.

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## IT ASSURANCE SERVICES

**These services include:**

- **SOC Attestation:** SOC 1 & 2 certifications with global cybersecurity partners.
- **Security Reviews:** IT compliance, SOP/policy audits, vendor evaluations, ERP, and application reviews.
- **Vulnerability Assessments:** Penetration testing as per OWASP standards.
- **Advisory & Control:** BCP, user access, data migration, ERP reviews, and ISAE 3402 reporting.

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## OUR AVAILABLE PRODUCTS AT TURNKEY BASIS

- **Enterprise Wide System for Textile Industry**

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- **Rice Millers & Manufacturers Management Information System**

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- **University Management Information System**

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- **School Management Information System**

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- **Accounting Information System**

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- **Weaving Management System**

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- **Spinning Mills Management Information System**

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- **Point of Sale (POS) System**

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- **Human Resource & Payroll Management Information System**

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- **Inventory Control System**

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- **Export Management System**

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- **Store Management System**

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- **Harbor and Shipping Authorities Management System**

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- **Beauty Salon Management Information System**

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# ERPs, CUSTOMIZED & GENERIC SOFTWARE PRODUCTS

## CGS's ERP Suite

- General Ledger
- Purchases & Payables
- Sales & Receivables
- Inventory Management
- Production Management
- Production Planning & Control
- Payroll Management
- Human Resource Management
- Export Management
- Imports Management
- Business Intelligence

- SECURITY
- DATA SHARING
- INTEGRATION
- ERO SUIT



**DB  
Server**

**CGS's ERP Suite addresses all the needs of an enterprise with the process view of an organization to meet the organizational goals and integrated all the functions of the enterprise.**

**Integrated diverse applications and business process can be complex. CGS's ERP Suite simplifies the process track.**

## Our Team Members



**Ehtisham Suleman  
Zahid, FCCA, FPFA**

C.E.O / Director Taxation



**Muhammad Amin  
Sheikh, FCA, FCMA**

Director IFRS / Audit &  
Assurance



**Mujtaba Zahid**

Director BPO & Call Centre  
Services



**Ahmad Suleman  
Zahid, ACA, FPFA**

Director Governance &  
Financial Advisory



**Muhammad Abbas**

Director Corporate Laws &  
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**Ali Hassan ACA**

Director Enterprise Risk,  
BPR & ERP



**Adeel Anwar**  
ACA, AFA

Director Financial Reporting  
& Taxation



**Muhammad Afsar  
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Director Accounting, VAT,  
Corporate Taxes, UAE



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Director AML /CFT &  
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## Our Team Members



**Usman Ahsan**

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**Naeem ur Rehman**

M.Sc, OISC

Executive Director Immigration &  
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**Newsheen Farhan**

LLB(HONS), Dip., LP, NP

Executive Director Immigration &  
Legal Services, UK



**Zahid Imran** LLB,  
Advocate High Court

Director Taxation & Legal  
Advisory



**M. Usman Ibrahim**

M.Sc

Director Call Centre  
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**Shah Nawaz Khan**

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Director Business Process  
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**M. Imran Akram**

MBA, LLB

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**Waqas Asmat**

M.Sc CS

Executive Director  
ERP & IT Advisory

## Our Team Members



**Adnan Hameed  
Khokhar FCA, FPFA**

Director EGS & Sustainability  
Advisory



**Tayyab Arshad**

ACA

Director ESG & Sustainability  
Advisory



**Mudassar Adil**

Chartered Environmentalist  
Subject Matter Expert (SME)



**Shakeel Akhtar  
Jameel**

Executive Director Head Hunting &  
Secondment Services



**Sohail Tariq**

M.Sc (CS)

Executive Director,  
IT Advisory



**Dr. Mufti Altaf Ahmad**

PhD Islamic Banking & Finance, CSAA

Executive Director Sharia  
Audit & Advisory



**Dr. Mufti M. Sohaib Cheema**

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**Mufti Hayyan Zahid**

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